

Large Item Room Use Guide

1. Fill out the LIR Registry Sheet.

Tip: The Seller ID # is created by taking the first initial of the last name and the last 4 digits of the phone number. For example, Nancy Cannon (734) 223-1234 becomes C1234.

2. Then fill out a tag **for every item** you would like to sell.

Tip: The Item # is your seller ID, a dash, then the registry number for the item. If Nancy Cannon is selling a red Huffy bike, listed as item 4 on her registry, then the tag would have C1234-4 for the item number, and would describe the bike as a Red Huffy Bike, along with the price she chooses to include on the tag.

MOPS Large Item Room
Item #: C1234-4
Description: Red Huffy Bike
\$ 15.00

Tip: Please be as detailed as possible for the item descriptions. We get 12 pack-n-plays. This doesn't tell us which one is yours, and people will switch tags to get a better price.

Tip: You do not have to print the included tags. An index card or other paper will work as long as all the information is there.

Large Item Room
Item # C1234-4
Red Huffy Bike
\$15.00

3. Affix the tags to your items.

Tip: You may come back at any time and use a red pen to change the visible sale amount. Please make sure to notify the Large Item Room staff that you are doing so.

Tip: We do not hold unpaid merchandise. Please make sure you notify interested buyers that we cannot hold items while they decide. However, we will hold the item while you negotiate a price.

PLEASE NOTE: Car seats cannot be sold in Michigan. Sellers can sell the baby basket with free seat base. However, a seller cannot charge for the car seat base. You may not sell any child restraining device that has been involved in an accident. This is against Federal Law. Also, all of these items must be checked for expiration and recall before putting them out for sale.